



Project Planning Guide

Project Title	Project ID # (TVCTV ASSIGNED)	Date (MM/DD/YY) / /
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Start Date / /	Planned End Date / /	<input type="checkbox"/> Individual <input type="checkbox"/> Series _____ # Programs Planned (FOR THIS QUARTER)
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Organization (IF APPLICABLE)	Web Site Address (IF APPLICABLE)
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Producer Name (Print)	Member ID #	CoProducer (Print)	Member ID #
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Project Description TVCTV requests a brief overview of the project subject and nature suitable for publishing of up to 120 characters.

Program Subject (CHECK ONE)

<input type="checkbox"/> Business	<input type="checkbox"/> Entertainment	<input type="checkbox"/> Instruction	<input type="checkbox"/> PSA
<input type="checkbox"/> Celebration	<input type="checkbox"/> Environment	<input type="checkbox"/> International	<input type="checkbox"/> Public Affairs
<input type="checkbox"/> Community Interest	<input type="checkbox"/> Family / Children	<input type="checkbox"/> Legal	<input type="checkbox"/> Religion
<input type="checkbox"/> Culture / Arts	<input type="checkbox"/> Health	<input type="checkbox"/> Lifestyle	<input type="checkbox"/> Science / Technology
<input type="checkbox"/> Documentary	<input type="checkbox"/> Identification	<input type="checkbox"/> Promotion	<input type="checkbox"/> Sports

Length (HH:MM:SS) : :	Safe Harbor Hours Are Midnight to 4:30 AM <input type="checkbox"/> Adult Content (See Other Side)
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Program Origin <input type="checkbox"/> Community <input type="checkbox"/> TVCTV <input type="checkbox"/> Outside TVCTV	Production Type <input type="checkbox"/> Field <input type="checkbox"/> Studio <input type="checkbox"/> Sponsored
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Copyright Owner <input type="checkbox"/> Community Producer <input type="checkbox"/> External <input type="checkbox"/> TVCTV	Language <input type="checkbox"/> Arabic <input type="checkbox"/> Armenian <input type="checkbox"/> Chinese <input type="checkbox"/> English <input type="checkbox"/> Korean <input type="checkbox"/> Persian <input type="checkbox"/> Russian <input type="checkbox"/> Somalian <input type="checkbox"/> Spanish <input type="checkbox"/> Vietnamese <input type="checkbox"/> Other
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Distribution Rights <input type="checkbox"/> Contact Producer <input type="checkbox"/> No Dubs <input type="checkbox"/> Unlimited	Notes
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Adult Content Disclaimer

Warning: The following program contains material that may be objectionable to some viewers or inappropriate for viewing by children. Viewer discretion is advised.

EQUIPMENT / FACILITY RESERVATION REQUEST

***** For Series Only *****

Equipment Request

Field Production Equipment

Mobile Production

Facilities Request

Edit Workstation
 Live Link Studio

Studio A
 Studio B

Equipment Description Describe what TVCTV equipment is required for this series project.

Day(s) Requested			Week(s) Requested
<input type="checkbox"/> Tuesday	<input type="checkbox"/> Tuesday - Friday	2:00 PM - 5:45 PM	<input type="checkbox"/> Week 1
<input type="checkbox"/> Wednesday	<input type="checkbox"/> Tuesday - Friday	6:00 PM - 9:45 PM	<input type="checkbox"/> Week 2
<input type="checkbox"/> Thursday	<input type="checkbox"/> Saturday	10:00 AM - 1:45 PM	<input type="checkbox"/> Week 3
<input type="checkbox"/> Friday	<input type="checkbox"/> Saturday	2:00 PM - 5:45 PM	<input type="checkbox"/> Week 4
<input type="checkbox"/> Saturday			<input type="checkbox"/> Week 5

NOTE: Community Producers Are Limited To Three (3) Concurrent Projects